

Daily Roster Memo for VBS Day Camps

* It is Luther Park Bible Camp's policy that all children be signed in and out of VBS Day Camp programs that they attend. This is done for the safety and protection of the children to ensure that when leaving camp for the day they are with someone that has their best interest and safety at heart.

* It is essential that local church volunteers assist Luther Park Staff during drop-off and pick-up times and you know the children and their families. Please plan for this every day that the VBS Day Camp Program is being held.

* Attached you will find 2 examples of sign-in sheets you could use with your program. If you have your children preregister it is a good idea to enter their names into a spreadsheet that can be sorted by last name to make drop-off and pick-up time as efficient as possible.

Please e-mail me if you would like me to send you these documents as an attachment that you can then modify to fit the specific needs of your VBS Day Camp, jacquie@lutherpark.org.

* Thank you for your attention to this very important detail. Please let us know if you have any questions.