

Luther Park Board of Directors ~ Minutes

Tuesday, December 14, 2010

Steve Kolden residence: N4686 455th Street, Menomonie, Wisconsin

6:00 Full Board Meeting ~ many thanks to Steve and Peggy Kolden for hosting this holiday party in their home, and to each attendee who brought refreshments.

7:03 Call to Order, Agenda approval, Devotions

- Board Chair Steve Kolden called the meeting to order at 7:03 p.m.
- Agenda approved by consensus
- Devotions by Joel Olsen based on Habakkuk 3:17-18
- *Minutes of November 16, 2010* ~ three corrections
 - Under Program Committee paragraph, should read *ELCA curriculum may not be available in 2012*, not 2011
 - Under Personnel Policies Updates paragraph, paragraph to read: *A revision in health insurance was discussed. Steve will develop the written framework/proposal and the implementation process will be decided at the next board meeting.*
 - Under Upcoming Dates to Remember: February 19th is a *Joint* (not Join) Board Retreat
 - **MSC (moved, seconded, carried) Dale (moved)/Chris (seconded) to approve November 16 minutes with revisions.**

Audit Report ~ presented by Krista Currie of Currie, Pangerl & Associates, Ltd, of Pine City, MN. Copies distributed to all present. Krista and Craig offered kudos to Marcel and staff for getting the books in good order so that Krista could render a clean audit. **MSC Tom/Chris to accept the Audit Report.** As a result of recommendations of the Audit Report, **MSC Don/Dale that any depreciable expenses over \$1000 will be capitalized.**

Board Bylaws / Policy Review ~ two exhibits were distributed.

- *Luther Park Bible Camp Holiday Policy* **MSC Don/Leila to accept substitute policy as presented.**
- *Luther Park Bible Camp Health Insurance Policy* **MSC Don/Chris to change name of policy to *Luther Park Bible Camp Health Insurance and Benefits Policy* and to accept as presented.**

Director's Report ~ Craig Corbin presented both a written and oral report; no action requested.

Committee Reports

- Finance ~ presented by Marcel Snow. The situation is dire, as reiterated by Craig. **MSC Chris/Don to accept Financial Report as presented.**
- Property Committee ~ Don. Volunteers hope to resume work on A-frame in April

- Program Committee ~ Brianna. Three exhibits distributed. Summer schedule to be announced soon; new kayaking events to be co-hosted with Luther Point; Board members are invited to encourage applications for Camp Counselor.
- Executive Committee ~ no meeting

Unfinished Business

- Approved Budget for 2011 Annual Meeting ~ tabled to next Board meeting (see date below).
- Board Nominations for 2011/Cluster openings ~ contact Don with suggestions
- Camp Director position discussion ~ Marcel Snow distributed Camp Coordinator Vision document, and the preliminary draft of a Job Description, with passionate explanation of same.
- Notice of Constitution revisions and Bylaw revisions ~ a one-page letter of notice of Annual Meeting will be sent to corporate congregations, indicating that Constitution and Bylaws will be a) distributed at the Annual Meeting, b) available by calling the Camp to request a copy be mailed, and c) posted on the Web site.
- Strategic Planning Task Team Report ~ Brianna distributed exhibit; discussion. Will be refined for January Board meeting.

New Business ~ Annual Meeting notice was discussed above. Auditor's Report was presented early in meeting.

Closed and Open Sessions – none

Next Meeting ~ Tuesday, January 11, 2011 at 7:00 p.m. at Trinity Lutheran Church, Eau Claire **Note that this meeting is "moved up one week"** to accommodate budget approval in time for publication prior to Annual Meeting.

- Program Committee ~ TBA, time and place
- Finance Committee ~ 6:00 p.m.
- Property Committee ~ 6:15 p.m.
- Refreshments will be provided by Don and Marcel
- Devotions will be offered by Amanda

The Chair noted that the January meeting will be the last for Donny, Amanda and Leila; and good words were exchange in appreciation for their individual contributions and collective years of service.

10:13 p.m. Adjournment ~ **MSC Amanda/Donna**. Group prayed our Lord's Prayer.

Upcoming Dates to Remember:

- January 11 – regular Board Meeting (note date change)
- January 22 (Saturday) – Annual Meeting, promises to be a long one...
- February 19, 10:00 a.m. Luther Park/Luther Point Joint Board Retreat at Luther Park

Board Members Present: Amanda Rasner, Chris Kamrath, Dale Kringle, Donny Moats, Joel Olsen, Leila Haight, Steve Kolden, Tom Wagener; **Staff Present:** Craig Corbin, Brianna Kunkel, Marcel Snow.

Minutes Prepared by Joel Olsen, Recording Secretary *pro tem*