

**Luther Park Board of Directors-Minutes  
November 16, 2010  
Trinity Lutheran Church**

**Members present:** Tom Wagener, Steve Kolden, Rev. Leila Haight, Brenda Thalacker, Amanda Rasner, Ben Ahles-Iverson at 7:35, Chris Kamrath, Dale Kringle, Joel Olsen, Don Moats, Rev. Jim Page

**Members absent:** Tom Wagener

**Ex-Officio Members in attendance:** Rev. Craig Corbin, Brianna Kunkel

**Meeting was called to order at 710pm**

**No public comment**

**Devotion:** Shared by Dale Kringle

**Call to order, address changes to the agenda and devotions**

Added to agenda: Audit report to New Business

Approval of October 19<sup>th</sup> Minutes: Change minutes to correct meeting date: October 19<sup>th</sup>, 2010

Motion to approve: Brenda, seconded by Joel

**Strategic Planning discussion-Executive Committee, et al.**

Creation of Task Team for Implementation

Summary shared by Christ Kamrath from November 10<sup>th</sup> meeting with Terry at Trinity Lutheran

Steve asked for volunteers to consider being on the task team to assemble a survey, how to divide up the clusters, email/letter to be sent to congregations, goal to have plan completed by the annual meeting with a half dozen visits completed,

Volunteers include: Brianna, Chris, and Dale

**Board Bylaws/Policy Review**

Review of 13<sup>th</sup> meeting; thank you from Steve for Trinity Lutheran for hosting the meeting along with board meetings the past two years; 45-50 people were present where 40 were needed for quorum; Tom and Jim will create the final draft of the constitution and send to the board and to Rev. Mike Wollman before the next board meeting; staff (Diana/Craig) will need to send out the revised copy before Christmas along with the bylaws; notice needs to include that the annual meeting will be an extended meeting.

**Director's Report**

Audit is taking far longer than expected given the financial books were in such disarray from 2009; January 13<sup>th</sup> is for all committee reports to be turned in to Diana for the annual meeting; information regarding nominations as well as documentation from November 13<sup>th</sup> constitution meeting and the annual meeting from 2009. Craig also shared that the staff has enjoyed needed time off.

**Finance Committee**

Brenda shared a brief summary of the finances; net income is -\$42,558.98;

Motion by Don, second by Ben to accept the report. Passed

**Property Committee**

Discussed specifications to finalize the receiving of mattresses; discussed budget and necessary projects for next year; reviewed forest management plans at Luther Woods; Don will find out the progress on the 'A' frame from Our Savior's-Chippewa Falls.

## **Program Committee**

Reviewed budget from last year; Brianna hand out her report which she had previously sent out via email; looking into ways in doing joint programming with Luther Point; there will be various changes in Outdoor Ministry from the ELCA/curriculum may not be available in 2012-camps will then be creating their own. The ELCA office may now simply become just a support system for camps and these changes are a result of staff cutbacks in staffing.

## **Executive Committee**

Summary from meeting with Terry on Wednesday, November 10<sup>th</sup> had already been shared

## **Unfinished business**

Bill Jensen's position remains vacant

Budget for 2011 due to Craig on 11/24 (Property/Program)

## **New Business**

**Camp Director position discussion:** this person functions under the executive director and oversees the overall day-to-day responsibilities of camp; what are the benefits of having a person such as this always on site?; people have missed that key welcoming presence at camp; begin contemplating this overall leadership schedule in how both camps can benefit from this relationship; Craig asked by the board to provide a cost projection for the last three quarters (April-December) in what this position would entail by using Marcel's numbers as a framework; we would like these numbers for the annual meeting; a detailed job description also needs to be assembled where financial development skills is essential.

**Board nominations for 2011/Cluster openings?:** Don Moats is the chair of the nominating committee.

**Personnel Policies updates:** A revision in health insurance was discussed. Steve will develop the written framework/proposal and the implementation process will be decided at the next board meeting.

**Audit report:** Krista Currie will meet with the board at the December meeting.

**Closed session:** not needed

**Next meeting:** December 14<sup>th</sup>, 2010 at Steve Kolden's; 6:00pm

Rev. Joel Olsen will take the minutes at the December meeting in place of Rev. Jim Page's absence

Program will meet at an alternate time; Finance will meet at a later date as the budget is finalized; Property will not meet.

## **Upcoming dates to remember:**

January 18<sup>th</sup> or 20<sup>th</sup>

Annual meeting January 22<sup>nd</sup>

February 19<sup>th</sup> at 10:00am-Luther Park/Luther Point Joint Board Retreat at Luther Park

**Adjourn:** Motion by Brenda, second by Joel to adjourn

**Meeting ended with the Lord's Prayer**