

Luther Park Board of Directors

Approved Meeting Minutes

May 10th, 2012 at 29 Pines Restaurant – Eau Claire, WI

6:30 FULL BOARD MEETING

Members present: Tom W, Joel O, Dale K, Alan B, Kay M-U, Bert S, Brenda T, Michele Z, Ben A-I, Chris K, Steve K.

Staff member present: Jon Schack, Jesse Weiss. Absent: Craig Corbin, Laura Anderson

6:30 Public Comment - none

6:45 Call to order, address changes to the agenda and devotions

- ✓ Devotions – *Alan ~ reflected on John 15, the gospel for Easter 6; identified a play on words in Greek: “Friends” is a high compliment, a high station in life, yet Jesus asks us (his friends) still to lay down our lives for him and his kingdom.*
- ✓ Approval of Agenda (additions & revisions) *Add Executive Closed Section. MSC (Kay, Brenda)*
- ✓ Approval of April 12th Minutes *MSC (Tom, Dale) to approve.*

7:00 Board Bylaws / Policy Review

- ✓ The Constitution and Bylaws was approved on April 21st and were accepted immediately. Thank you to Tom for all of his help with this. Let’s review how the adoption of these documents affects us including the change in the annual meeting. *Tom reported that the next step in effecting the Constitution is to mail the Covenant and a cover letter to all present constituent congregations. The Secretary will see to having this done. MSC (Bert, Kay) to extend to March 1, 2013 the date for returning the Covenant. Letter will be sent by camp office, with volunteers will assemble and stuff the envelopes. Camp office will report quarterly to the Board about the Covenants that are returned.*

7:10 Director’s Reports

Executive Director – *Jesse, speaking for Craig, mentioned the successful Pancake Breakfast, 3rd Annual. Proceeds were about \$1,000.*

- ✓ **Program and Promotions Director** – *Jesse noted he is working on the summer Bible study; recruiting is about done. Registration for Night Owls and Trailblazers programs is down compared to last year. Noted that for high school registrations being down, this is an ELCA youth convention year.*
- ✓ *Jesse lifted up the Recognition of Year Round Retreat Ministry Committee (this is listed in the Old Business section of the agenda) They are volunteers, and a letter of commendation from the Board {secretary} is requested.*
- ✓ *Jesse told about “Impact” – a year round ministry team concept. Laura has named it “Reach.” An internship of sorts whereby college-age youth will give nine months service to the camp, working in outreach ministry with youth events in congregations. Hoping to establish this for 2013-14.*

- ✓ **Site Director** - Jon ~ *In addition to written report, Jon noted that 46 were present for the first work week-end. WEnergies did a simple audit and replaced several shower heads, gratis.*

7:30

Committee Reports

- ✓ Finance Committee – **Brief update** and anything requiring Board action – *Committee noted it is difficult to give an intelligent report with Craig (staff person who knows the financial situation intimately) absent. We are solvent, unpaid bills are under control. Cash flow is matching and exceeding expenses at this time.*
- ✓ Accept Financial Report ~ **MSC (Steve, Ben) to accept report as presented.**
- ✓ Property Committee - **Brief update** and anything requiring Board action – *Work days were noted by Jon; work on an out-building is progressing to ready it for roof.*
- ✓ Program Committee - **Brief update** and anything requiring Board action – *In addition to Jesse's report, noted that the Bible study is ready for training week.*
- ✓ Joint Executive Committee Meeting – Meeting on April 23rd ~ *oral report was given by Chris K and Joel O. A joint retreat is trying to be scheduled; will have benefit to Park whether camps work together or separately. The tone of the JEC was more positive than in the past, reflecting on staff efficiencies rather than financial deficits.*

7:50

Un-finished business

- Luther Woods Committee Update ~ *no update since last meeting*
- Advocate Program/Ambassadors Program update (if any) ~ *no status report*
- 80th Anniversary of LPBC update (if any) ~ *no new news to share*
- Development Task Team Update- Response to call for new members ~ *Rev. Shelly Schultz has a name of an individual to this Task Team*
- Candidate for vacant position in Cluster One ~ *Linda Euneau of First Lutheran, Hayward has volunteered. MSC (Dale, Steve) to appoint Linda Euneau for the remainder of the unexpired term (until January 2015.)*
- Update on Mission investment fund/endowment fund (if any) ~ *Craig's report tells that this has been accomplished*
- 2012 Annual Meeting Schedule ~ **MSC (Steve, Michele) to establish 2012 Annual Meeting on Sunday October 21 at 3:30 p.m., with supper to be available about 5:00 p.m.**
- Recognition of Year Round Retreat Ministry Committee ~ *see Jesse's report*

8:20

New business

- Acknowledgement of board meetings with an individual ~ *It is being noted that various board members have met with a certain individual regarding his concerns for Luther Park and the current leadership and staff team. Board affirmed that when concerns of this nature arise, the presenter of the concerns be asked to share them directly with the staff first. In addition, the Executive Committee, serving as the Personnel Committee, may become involved in order to facilitate a plan of action. Presenter of concerns should be informed of the Open Forum time at Board meetings, though the Board does not take action at that time. A final option would be for any Board member to call for a Closed Session in which to discuss the matter.*

- *An item of New Business was raised by Dale Kringle regarding an item of Old Business, which Dale is rethinking since the last Board meeting. Questioning how the interest payment to Sterling Bank (\$250) [now that the house has been sold and all loans with Sterling are satisfied] are being applied. Dale is suggesting that this amount be applied to current bills rather than to pay down principal on remain debt. **Tabled, to enable Finance Committee to revisit the matter and report in June.***

8:30 **Executive Closed Session** ~ *a roll call vote was requested. Secretary conducted the roll call vote with the results of nine yeas, and two nays. Board President dismissed staff members present, and announced that we were then in Executive Closed Session.*

8:45 **Open Session**

- *Action Items from closed session (as needed) – none*

8:45 **Upcoming Events**

- *Cook out for summer staff at Luther Park- June 7th. at 5:00. Come early, mingle, plan to eat at 5:00 pm, bring a dish to pass. Enjoy!*
 - *June meeting at Luther Woods on June 23rd- Meet in Birchwood at noon ~ currently planned for this date, pending retreat attempting to be scheduled. Plan to meet at the BP station on Hiway 48 and Main Street, downtown Birchwood*
 - *Potential Planning retreat with Luther Point and staff in June ~ in process*
 - *July and August Meetings at Luther Park – will be the 3rd Thursdays, July 19 and August 16, at Luther Park. Supper is served at 5:30, to which Board members are invited. Meeting at 6:30 in conference room in Camp office.*
- ✓ Devotions for next meeting – *Dale Kringle*

9:00 **Adjourn – MSC (Dale, Michele) and Lord's Prayer**

Appendix ~ Cover letter to accompany Covenant be mailed to constituent congregation

*Minutes submitted by
Joel Olsen, Recording Secretary*

Luther Park Bible Camp
944 24 ¼ Street
Chetek, Wisconsin, 54728

May 18, 2012

Dear Congregation Leader,

Luther Park Bible Camp Corporation has adopted a new Constitution effective April 21, 2012. Chapter 3 intends to establish which congregations will be supportive of the Camp's ministry; to that end, the following language was adopted:

C3.01.01 Congregations submitting a written Covenant to the Board of Directors requesting membership in the Corporation, within six (6) months of the date of the ratification of this Constitution, shall be granted membership status in the Corporation, consistent with the provisions of C3.01.

[C3.01 allows 25% of the member congregations to be affiliated with other than the ELCA; 75% of the member congregations must be affiliated with ELCA.]

This letter is being sent to you because your congregation has been a part of the Luther Park family for some years now.

With the new Constitution, we are asking that your congregation indicate whether or not you will continue to be a partner with Luther Park (prayer, participation, financial support.)

- This is a one-time action on your part to indicate your partnership with Luther Park. (Should you wish, or need, in the future, to terminate your relationship, the Constitution at C3.02a establishes a procedure for this.)
- The enclosed Covenant form outlines privileges and responsibilities for congregations.
- The Covenant further asks that you indicate the manner in which your congregation has made its decision regarding its relationship with Luther Park.

An officer or pastor can sign the Covenant. Make a copy for your own files, and forward the completed Covenant to Luther Park in the next six months. Some congregations may wish to bring this matter to the congregation at an annual meeting after the first of the year; please do so, and notify us of your decision as soon as you can (by March 1, 2013.)

After six months, if we haven't received your Covenant, your congregation will be contacted to see how you are progressing with your decision.

Luther Park sincerely appreciates whatever level of support and partnership you are able to establish and maintain with the Camp. We are richly blessed to work together with you.

God bless you in your local ministries, as well.

Chris Kamrath,
President of the Board of Directors

Rev. Joel Olsen,
Secretary of the Board of Directors
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