

Luther Park Board of Directors

Approved Minutes

April 12th - 2012 at 29 Pines Restaurant – Eau Claire, WI

Members Present – Kay M-U, Tom W, Dale K, Joel O, Michele Z, Steve K, Chris K, Alan B; **Absent** – Brenda T, Bert S, Ben A-I

Staff Present: Craig Corbin, Jon Schack

6:30 **FULL BOARD MEETING**

6:30 **Public Comment** - *none*

6:30 **Call to order, address changes to the agenda and devotions**

- ✓ Devotions – Joel: *Reflections on Thomas "the Doubter," St. Richard of Chichester, and his prayer: "...to see Thee more clearly, follow Thee more nearly, love Thee more dearly, day by day*
- ✓ Approval of Agenda (additions & revisions) – *as presented*
- ✓ Approval of March 15th Minutes **MSC (Kay M-U, Michele Z) to approve minutes.**

6:35 **Board Bylaws / Policy Review**

- ✓ Constitution and Bylaws update (Tom)- Final check before 2nd meeting - *Meeting is scheduled for April 21, 4 pm. in lower level of Welcome Center; no changes to these documents are being proposed at this time.*

6:50 **Director's & Coordinators' Reports**

Executive Director - Craig (oral update to written report) – *Craig highlighted the paragraph in his report regarding the National Executive Director's Conference. Craig intends to develop a plan for "continuing education" for the Board, to be conducted, ideally, in concert with Luther Point Board*

- ✓ **Program Coordinator** – Jesse or Laura (if present) – *As regards Summer camp, there are 370 registrants YTD, and last year there were 299 YTD. In Jesse' absence Joel Olsen noted that the Spirituality of Bread Baking Retreat this past March **exceeded all expectations**, and that there are wonderful pictures on the Camp website (click on Photo Gallery).*
- ✓ **Camp Coordinator** - Jon (oral update to written report) *Jon reports that the boat lift has sold for \$1500, and pointed out the need for volunteers for camp work weekends.*

7:10 **Committee Reports**

- ✓ Finance Committee – **Brief update** and anything requiring Board action – *Note that on page 13 of the financial reports, we now have paid off all loans from Sterling Bank, and that our line-of-credit has been restored to \$50,000 available when needed. Increased early registrations this spring translates into a better*

cash flow situation. Individual donations are a little behind last year; the spring "Ask" letter this year was more positive and less urgent sounding; do people respond better to urgent financial situations? Church support is behind YTD compared to 2011. Thrivent Choice dollars are up. The mild winter has enabled us to save \$4000 on energy costs, and this helps offset an increase of \$3000 in maintenance expenditures, due to painting and plumbing projects underway in several of the cabins at this time.

The Finance Committee is recommending that \$250/month (which formerly was the interest payment to Sterling Bank) be used to pay down principal at First Lutheran Endowment fund, or to repay our own borrowing from our own endowment. Consensus among the Board was that we work on repaying our own endowment fund.

- ✓
- ✓ Accept Financial Report
- ✓ **MSC (Steve K, Tom W) to accept the Finance Committee report, as presented.**
- ✓
- ✓ Property Committee - **Brief update** and anything requiring Board action – *The Nature Center and the Quonset is being readied to be roofed at a later date. Volunteers are needed to build some new picnic tables. The boiler room in the Dining hall is being fixed as is a new electric panel in Dining Hall.*
- ✓
- ✓ Program Committee - **Brief update** and anything requiring Board action - *Committee is reviewing curriculum for the summer; some summer staff is still needed; Jesse is addressing these issues.*
- ✓
- ✓ Joint Executive Committee Meeting – *Meeting on April 23rd*

7:30

Un-finished business

- Camp house update- Final Sale Update/Summary of income – *completed. Kay M-U reviewed the closing statement, and added that she is contributing back to the Camp the fees associated with the Title work, in the amount of about \$400, for which the Board offers a resounding "Thank You Kay – for this gift and for all your hard work on this project. How wonderful it came to pass so quickly!"*
- Luther Woods Committee Update- Craig, Dale and Tom - *Board spent good amount of time reviewing maps and sites plans of the Luther Wood's property. MSC (Tom W, Kay M-U) to offer for sale 130 (+/-) acres of the east half of our current parcel, and that we be open to selling an additional 20 (+/-) acres on the north end, with our starting offer being \$2200 per acre. [Note: this leaves Luther Woods between 150 and 180 acres for camp programming. Maps outlining the parcels under consideration are attached to the paper minutes.]*
- *Some of the possible means for listing the sale include Lakeplace.com, a local realtor in Birchwood, Craigslist, WhiteTailproperties.com, and word of mouth*
- Advocate Program/Ambassadors Program update (if any) – *no report*

- 80th Anniversary of LPBC update (if any) – *Jody Forsthye is working on a “poster” and/or variations. September 29 will be a Counselor Reunion, and September 30 a Worship Service and Dinner*
- Development Task Team Update- Craig – *See Craig’s written report, paragraph 3) **Development Plan in Process.** Additional comments: Development work is staff-driven at this point; the Endowment Committee could become pro-active regarding Estate planning. Staff is working well by this time, and Craig is able to be working more effectively with Development.*

8:00

New business

- Accept with regrets resignation of Cheryl Sorenson – *Cheryl has had to resign due to relocation out of the area. **MSC (Steve K, Dale K) to accept with regrets this resignation.** Cheryl represents Cluster 1. Steve K will contact Briana Kunkel for suggestions of younger people who might serve well from this cluster.*
- **Luther Park Endowment Fund** — *Endowment Fund “by-laws” require that the Fund be represented by two LP Board Members. Currently Brenda T sits with the Endowment Fund; we need one more. **MSC (Steve K, Kay M-U) to appoint Chris K to the Endowment Fund.***
- **Mission Investment Fund [MIF]** – *This matter came to Board’s attention through Finance Committee and Interim Executive Director Craig Corbin. An investment with this ELCA ministry (even a minimal amount) opens doors to new options. The % return on investment is favorable. Additionally, the MIF may be a favorable source for “green dollars” for “energy efficiency and environmentally friendly” related projects. Board wishes to encourage the LP Endowment Fund to consider an investment therein.*

8:45

Next Meeting

Board Meeting- **May 10th @ 6:30 Location- Pines 29** *(suggestion, try to come a little early if you are planning to eat, so meals can be completed by 6:30)*

- June meeting at Luther Woods – **set for Saturday 23 June at noon.**
- *LP Staff Picnic is being arranged at the time of Staff Training, Thursday June 7, 5:00 p.m.*
- ✓ Devotions for next meeting - Alan
- ✓ Devotions for June - Dale

9:00

Adjourn - MSC (Steve K, Michele Z) and Lord's Prayer

Gladly submitted, Joel Olsen, Board (and never bored) Secretary