

Luther Park Board of Directors
September 25th, 2012
Our Saviors Lutheran in Chippewa Falls

APPROVED MINUTES

6:30 **FULL BOARD MEETING**

Roll Call: Board members present: Bert S., Linda E., Steve K., Joel O., Alan B., Brenda T., Tom W., Ben A-I., Michele Z., Dale K., Chris K. Board member absent: Kay M-U. Guest: Don Moats. Staff members present: Craig Corbin, Jon Schack, Laura Anderson.

6:30 **Public Comment - none**

6:30 **Devotions – Tom Wagener reflected on LP’s current transition from “the familiar to the unfamiliar.” Shared a Holy Communion experience from Immanuel Lutheran of Strum, and reminded us all that “we may be the only Bible others may ever read.” We are lights set upon a hill – St. Matthew 5:14ff.**

Approval of Agenda (additions & revisions) – it stands with no additions

Approval of August 16th Minutes - MSC (Ben A-I., Linda E.) to approve minutes of August 16, 2012.

6:35

Executive Director’s Report – Craig (oral update to written report) – Asked for clarification of how Audit Report should be handled this year [Report to the Finance Committee prior to the October 18 Board meeting.] In addition to written report which lists a number of transition matters to be considered, more will come to mind. Craig and Jon will identify these, suggest how to be dealt with [which committee], and share back with Board.

Program and Promotions Director – Laura (if present) – no comments

Site Director - Jon (oral update to written report) – Distributed the printed Board members contact list. Distributed Special Congregational Appeal spread sheet, with comments.

6:50 **Committee Reports**

Finance Committee – Brief update and anything requiring Board action – See Craig’s report. Revenue continues to be down. Line of credit extended to \$31K. Keeping vendors at bay. \$50K bequest used to pay on First Lutheran Foundation loan principal.

Accept Financial Report - MSC (Alan B., Tom W.) to accept Financial Report.

Property Committee - Brief update and anything requiring Board action – Luther Woods sale of tract has had inquiries, no action. Considering putting some of the tract between the Camp and the farm into Managed Forest arrangement: time to thin the trees.

Program Committee - Brief update and anything requiring Board action - Beginning to read the evaluations that have been returned; utilizing calendar of Committee responsibilities; considering ideas to grow the VBS program.

7:05 **New Business**

Annual Meeting Reports – written reports to Camp office by Wednesday October 10.

2013 Budget- Craig/Brenda – An exceeding amount of time spent in plenary review of 2013 Budget as prepared to date. Next steps: Program Committee will look closely at Summer Staff needs (possible reductions); Executive Committee will work on refining the staffing patterns (aiming for 6.75 FTE or less); Finance Committee to sharpen their pencils to make revenue and expense columns balance. All that said, the comment was offered: “We cannot reduce our budget and still expect to move into prosperity.” Budget to be finalized at October 18 meeting.

7:10 **Un-finished business**

Luther Woods Committee Update – see Property Committee comments

Advocate Program/Ambassadors Program update (if any) – a listing of Advocates are posted on the website, by congregation, then name of Advocate

80th Anniversary of LPBC update (if any) – see Jon’s written report

Development Task Team Update (if any) – no report

Executive Director Job Description – MSC (Ben A-I, Linda E.) to approve Executive Ministry Director job description as presented and refined slightly.

Executive Director Job Posting – at these nine sites: Tent Makers, Youth Encounter, Lutheran Outdoor Ministry (L.O.M), Seminaries, Luther Park Website, Youth Works, ELCA posting sites, Synod newsletters, Luther Park Facebook.

Executive Director Search process- timeline attached. We need 3 board members on the screening team-Oct. 25th – Michele Z., Dale K., Linda E., Brenda T will be convener. We need 3 board members on the first interview team-Nov. 3 – Kay M-U., Tom W., Chris K. We need all available board members for the final interview-Nov. 10. Staff interview team members – Bert S. and Joel O., Constituent Interview Committee – Steve K. and Ben A-I; all other Board members at Board Interview Committee.

Interview Questions – Chris K is collecting and drafting these; if you have suggestions or questions to submit, please do so by e-mail to Chris by Monday October 8.

The Nov. 10th meeting with Luther Point’s board has been moved to an undetermined date in January

Transitional Items for camp through the Jan. 1 – See Craig’s written report, and oral comments above

Nominating Committee update-Tom – Three Board members will run unopposed: Chris K., Tom W., Dale K. Brenda T. cannot run again, and the nominee for that cluster is Judy Solberg [King’s Valley LC, Osseo]. Other names are being considered still.

Brief report on staff one-on-one meeting - Bert S. and Joel O. gave a recap of the conversations which took place on Tuesday, September 11.

8:00 **Upcoming Events**

80th anniversary events at camp this weekend -Sept. 29th and 30th

Next board meeting on *Thursday* Oct. 18th at 29 Pines

Annual meeting on Sunday Oct. 21st at Luther Park at 3:30pm

Wedding: of Board member Rev. Ben Ahles-Iverson, October 27. BLESSINGS!

Nov. meeting date – *Thursday Nov 15th – 29 Pines*

December meeting date – Tuesday, December 11. Location to be announced

Devotions for next meeting – *Brenda T. and/or Linda E.*

8:00 (haha) [9:25] Adjourn (*MSC Michele Z. and Tom W.*) and Lord's Prayer

*Wearily but respectfully and gladly submitted,
Joel Olsen, recording secretary*