

Luther Park Board of Directors

Approved Minutes

March 15th - 2012 at 29 Pines Restaurant – Eau Claire, WI

Committee meetings;

Program Committee – March 15th @ 4:00 at 29 Pines

Finance Committee – March 15th @ 5:30 at 29 Pines

Property Committee – March 15th @ 5:45 at 29 Pines

6:36

FULL BOARD MEETING

Present: Olsen, Kringle, Moen-Urseth, Sorensen, Kolden, Thalacker, Kamrath, Schultz, Ahles-Iverson, Wagener. Absent: Buresh, Ziegeweid.

Staff present: Craig Corbin, Jon Schack, Jesse Weiss, Laura Anderson

6:30

Public Comment - *There was none*

Board Short Term Vision – *Build relationships, partnerships and connections with our constituent congregations through the ambassadors and advocate process to enable the Board to establish a long range Vision for Luther Park.*

6:30

Call to order, address changes to the agenda and devotions

- ✓ Devotions – Bert ~ *Bert highlighted the summer theme “Spirit Life” and drew reflections from Luther’s Small Catechism AC III and Explanation, Romans 10:17 and Ephesians 3.*
- ✓ Approval of Agenda (additions & revisions) ~ *no additions*
- ✓ Approval of February 21st Minutes ~ ***MSC (Wagener/Thalacker) to approve and accept the Minutes of the February 21, 2012 meeting, as amended. Note: changes were made to the minutes, and the amended and approved minutes will be posted on the web-site.***

Introductions – *Site Director Jon Schack introduced Jesse Weiss, combined camps Program Director and Laura Anderson (Luther Park) Program and Retreat Coordinator. Jesse and Laura each spoke on their own behalf. Board members were introduced to them, in turn.*

6:35

Board Bylaws / Policy Review

- ✓ Constitution and Bylaws update (Tom)- grammar update discussion
- ✓ Final preparations for the Annual Meeting – regarding constitution

Note: The Constitution and Bylaws are published on the Website. A yet another review of the Bylaws resulted in some wording regarding “inurement” for Board

members, and the suitability of the Secretary being a designated signatory on official documents.

MSC (Thalacker/Sorenson) to accept the Bylaws, revised as of February 28, 2012, and forward the same to the Corporation for approval (on April 21, 2012.)

6:45 Director's & Coordinators' Reports

NOTE: In the interest of time and being considerate of schedules, I'm requesting that;

- a) *Director and Coordinators simply present their written report and ask for questions and only orally update information not included in written format.*
 - b) *That board members read reports BEFORE the meeting and have any questions somewhat prepared.*
- ✓ **Executive Director** - Craig (oral update to written report) ~ *Craig verbalized about Luther Woods, informing that Washburn County will not survey for the Camp. Craig shared his 12-month Development Calendar, so that we are informed how this responsibility is unfolding. At this point, he is working primarily with in-house staff on development matters.*
 - ✓ **Site Director** - Jon (oral update to written report) ~ *Jon's report stands as presented. Additionally, he spoke of the Goals of the Executive Team (Craig, Jon, Jesse, Marcel). Those six goals are Efficiency, Job satisfaction, Development, Cost savings, Church visits and Increased participation at both camps.*
 - ✓ **Program Director** – Jesse Weiss ~ *Summer staff are being recruited at this time, and summer curriculum is in the process of being shaped by the Program Committee. Jesse and Craig pointed out that Luther Park is hosting the Region 5 Program Share-a thon, and will likely hear useful ideas that Park can integrate into its own programming milieu.*

7:00 Committee Reports

- ✓ Finance Committee – **Brief update** and anything requiring Board action – *Lest there be confusion when reviewing the printed financial reports, remember that our accounting system is transitioning from Cash Accounting to Accrual Accounting. This makes some parts of the report look worse than it really is, especially at the staff insurance and health benefits lines. Spending is up slightly. The bill to Indianhead Foods (\$5100) is the most egregious of the unpaid invoices.*
- ✓ Accept Financial Report ~ **MSC (Kolden, Ahles-Iverson) to accept the Financial Report as presented.**
- ✓ Property Committee - **Brief update** and anything requiring Board action – *Tom Wagener will be working with Peter on the machine shed.*
- ✓ Program Committee - **Brief update** and anything requiring Board action - *"Spirit Life" drawn largely from Ephesians 4 is the theme for this summer.*

- ✓ Executive Committee – Brief Update – *did not met this past month (someone was Florida....)*

7:30

Un-finished business

- Camp house update- Corporate Resolution
Closing date for selling Camp house may move up from March 30.
Corporate Resolution for Sale of Camp House.
WHEREAS the Luther Park Corporation has authorized the sale of the Camp House at its Annual Meeting on January 21, 2012, and
WHEREAS the Board of Directors has accepted the present offer and approved the sale to this present party.
THEREFORE BE IT RESOLVED that this sale be consummated at the earliest possible date, and
BE IT FURTHER RESOLVED that the Board of Directors authorize the Board President – Christopher Kamrath, and the Board Secretary – Rev. Joel Olsen, to sign all appropriate and necessary documents pertinent to the sale.
The Corporate Resolution for Sale of Camp House has been moved by Steve Kolden and seconded by Dale Kringle. There being no further discussion, the Chair called for a voice vote, and there being no nay votes, the Chair declared the passage of the motion to be unanimous. Carried.

MSC (Wagener/Schultz) that all proceeds from the sale of the Camp House be used to satisfy the three outstanding loans with Sterling Bank (long term loan, short term loan, line of credit loan) with any residue being applied to the Indianhead Food Service bill.
- Luther Woods Property- Craig *Much discussion ensued about the sale of the Luther Woods tract. The minutes are hereby recording that the Chair appointed Executive Director Craig Corbin, along with Board member Dale Kringle, and other members of the Property Committee, together with Board President Chris Kamrath, to initiate a conversation with the neighbors and property owners immediately to the west of Luther Woods (property owner name is Rykal) regarding their interest in purchasing all or part of our tract. For purposes of conversation with interested buyers, an initial price of \$2,200 per acre is being sought.*
- Strategic Planning – *no report*
- “Advocate Program” update – *the Camp recently held an orientation for the Advocates; it was attended by a small group, but went well.*
- “Ambassadors Program” update – *no report*
- 80th Anniversary of LPBC – *A low-key event is being planned for the week-end of 29-30 September 2012. Activities and projects relating to this celebration appear in these minutes, regularly.*

- Development Task Team Update (if any) – *Craig announced that this is a “work in progress” and referenced his 12-month calendar of activities, currently being addressed by in-house staff persons.*
- Update on camp house-Where the money will go – *see resolution and motion above*
- Woods property-Discuss sale process – *noted above*

8:00 **New business** – *there was none*

8:15 **Closed Session** (if needed or requested) –
 ○ *Request for a closed meeting has been made*

8:45 **Open Session**
 ○ Action Items from closed session (as needed) –

8:45 **Next Meeting**
 Board Meeting – Thursday, April 12th @ 6:30 Location- Pines 29

 May Board Meeting will be held at 29 Pines, 6:30 p.m. Thursday May 10

 Summer meetings are held at Luther Park

SCHEDULE MEETINGS!

- ✓ Program Committee meeting Date ____ Time ____ Location ____
- ✓ Finance Committee meeting Date ____ Time ____ Location ____
- ✓ Property Committee meeting Date ____ Time ____ Location ____
- ✓ Executive Committee meeting Date ____ Time ____ Location ____
- ✓ Treats for next meeting -
- ✓ Devotions for next meeting - *Joel*

9:45 **Adjourn and Lord's Prayer** - *upon MSC (Kolden/Ahles-Iverson)*

Future Agenda items

- Consultation (from another camp) Task Team
- Personnel Policies Task Team (Steve & Ben)

Gladly submitted, Joel Olsen, Recording Secretary