

Luther Park Board of Directors

Approved Minutes

December 20th 2011

6:30 FULL BOARD MEETING

Thanks to Steve and Peg Kolden for hosting this meeting at their home in Menomonie, providing libations and tasty comestibles, and to everyone for contributing something for the table!

Board Members Present: Chris K, Joel O, Ben A-I, Tom W, Michele Z, Dale K, and Steve K. Staff: Craig C and Jonathan S. Guests and Friends of Luther Park: Mara Gwin (fiancé to Ben A-I) and Peg Kolden. Board members absent: Kay M-U, Cheri S, Bert S. Brenda T

Board Short Term Vision – *Build relationships, partnerships and connections with our constituent congregations through the ambassadors and advocate process to enable the Board to establish a long range Vision for Luther Park.*

7:38 Call to order, **(note time!)** address changes to the agenda and devotions

- ✓ Treats - *everyone*
- ✓ Devotions – *Craig offered Table Grace*
- ✓ Approval of Agenda (additions & revisions) – *Motion to authorize signatures at Sterling Bank, appears under New Business*
- ✓ Approval of November 17th Minutes *One adjustment was entered into the record. Reference to Program Coordinator's Report (page two of minutes). Last sentence should read: Dale Kringle was elected an adult representative on the LYO Board.*
- ✓ **MSC (Tom W, Dale K) to approve the Minutes as amended.**

7:10 Board Bylaws / Policy Review

- ✓ Preparations for the Annual Meeting – regarding constitution

7:20 Director's & Coordinators' Reports

NOTE: In the interest of time and being considerate of schedules, I'm requesting that;

- a) *Director and Coordinators simply present their written report and ask for questions and only orally update information not included in written format.*
 - b) *That board members read reports BEFORE the meeting and have any questions somewhat prepared.*
- ✓ **Executive Director** - Craig (questions regarding written report) - *none*
 - ✓ **Program Coordinator** - Brianna (questions regarding written report) – *none* . *Jonathan distributed handouts for 80th Anniversary Logo Contest, upcoming Quilting Retreat and Spirituality of Bread Baking Retreat*
 - ✓ **Camp Coordinator** - Jon (questions regarding written report) - *none*

7:30

Committee Reports

- ✓ Finance Committee – **Brief update** and anything **requiring Board action** – *will be meeting January 6*
- ✓ Accept Financial Report - **MSC (Ben A-I, Chris K) to accept (not approve) Financial Report.** *Craig lifted up a positive note, that at this time of the year, we are \$40-43K better in Accounts Payable than we were last year at this time, though we do still have \$40K to pay down.*
- ✓ Property Committee - **Brief update** and anything **requiring Board action** – *will be doing a walk-through of the Director's house before the January 10 Board Meeting*
- ✓ Program Committee - **Brief update** and anything **requiring Board action** – *Had an exiting (and perhaps exciting) conversation with Briana*
- ✓ Executive Committee – *Steve and Joel met with Briana for an exit interview*

7:45

Unfinished business

- 80th Anniversary of LPBC – *Logo contest is the priority at this time; hope to announce Logo winner at Annual Meeting*
- Budget for 2012 (moved to Jan. 10th Meeting)
- Posting for Program Position (moved to Jan. 10th Meeting)
- Board nominations for 2012/ Cluster openings?
Nominating committee for (January Steve, Joel, Ben, Cheri)
 - Nomination for Board membership in January
 - ALSO – cluster 3 clergy; Jim Page – *Ben will check with Bp. Pederson and with Eau Claire Dean Rev. Christine Emerson for suggestions*

8:00

New business

- Annual meeting updates / notice
 - Extended meeting notice (constitution/bylaws)
 - Cards w/ web link to annual report / constitution / bylaws
- Auditor's Report - (moved to Jan. 10th Meeting)
- Summer Camper rates – discussed, with input from Craig and Jonathan.
MSC (Chris K/Tom W) to set 2012 summer rate at \$375.00 (deposit \$125.00) with a tiered opportunity for families to support more fully the real cost of a week at camp (information supplied with registration and on web site.)
- Schedule Board Retreat to discuss Mutual Management Agreement – *Steve will poll the Board members via "Meeting Doodle."*
- Discussion of Executive Closed session following Board retreat
- Signature Cards. **MSC (Joel O/Ben A-I) to approve Craig and Brenda as signatories at Sterline Bank for loan renewal.**

8:15

Next Meeting

Tuesday, January 10th @ 6:30 @ Trinity Lutheran – Eau Claire

January 21, 2012 – Annual Meeting at 10:00 AM

Board Meeting for Election of Officers – Immediately following the annual meeting

MSC (Dale K/Michele Z) to convene a Board meeting during lunch to elect Officers

Schedule February Meeting

Note that we typically meet during the 3rd week of the month, generally rotating between Tuesday and Thursday. Board members are encouraged to clear their personal schedules accordingly

SCHEDULE MEETINGS!

- ✓ Program Committee meeting Date *Jan 10* Time *5:30* Location *Trinity Lutheran*
- ✓ Finance Committee meeting Date *Jan 6* Time *1 pm* Location *Trinity*
- ✓ Property Committee meeting Date *Jan 10* Time *4:00* Location *Camp house*
- ✓ Executive Committee meeting *as needed*
- ✓ Treats for next meeting - *Joel*
- ✓ Devotions for next meeting - *Chris K*

8:50

Adjourn and Lord's Prayer (*note time of completion!*)

We quit!! – Steve informed the Board he just discovered that Robert's Rules of Order (most recent edition) authorizes the Chair of a meeting to dismiss the group when the business is completed, thus negating the need for a motion for adjournment. Consequently, we quit in this manner: all stood up, joined hands, prayed the Our Father, and resumed our fellowship around the Wassail bowl.

And A Merry and Blessed Christmas to All!!

Submitted by Joel Olsen, Recording Secretary