

## Luther Park Board of Directors

### (TO BE) Approved Minutes

May 19, 2011

Trinity Lutheran, Eau Claire

- 6:30**      **Roll Call: Present:** Bert Schultz, Kay Moen-Urseth, Ben Ahles-Iverson, Brenda Thalacker, Dale Kringle, Michele Ziegeweid, Chris Kamrath, Cheri Sorenson, Tom Wagener, Joel Olsen. Staff: Craig Corbin, Briana Kunkel, Jonathan Schack. **Absent:** Steve Kolden, Jim Page.
- 6:32.5**      **Public Comment - none**
- 6:35**      **Call to order, address changes to the agenda and devotions**
- ✓ Opening Prayer – Jonathan Schack, Camp Coordinator
  - ✓ Approval of Agenda (additions & revisions) - none
  - ✓ Approval of January 11<sup>th</sup> Minutes (Jim, please send and print copies) - unavailable
  - ✓ Approval of January 22<sup>nd</sup> Minutes (selection of Officers - Jim) - unavailable
  - ✓ Approval of April 19<sup>th</sup> Minutes (Pastor Joel – sent earlier in email)  
**MSC (Tom W/Brenda T) to approve minutes as presented.**
- 6:39**      **Board Bylaws / Policy Review – none**
- 6:40**      **Director's & Coordinators' Reports**
- ✓ Executive Director - Craig (oral update to written report)  
In addition to report as submitted, Craig added *"There is a better feeling at camp than we have experienced in a long time, a lighter spirit, some laughter. That said, some staff still express some anxiety over our financial (in-)stability, asking 'What are we working toward; what goal, what plan?'"* Board encouraged Craig to share his assessment of "better times" with the larger staff.
  - ✓ Program Coordinator - Brianna (oral update to written report)  
Looking for about 200 more camper registrations, to come up to 2009 level, which would be ideal for Luther Park in many ways. Please keep Program Committee in your prayers as the program unfolds with summer camp. Additional brochures were distributed announcing *Lifeguard Training and Certification* camp, *Grandparent/Grandchild* programming, and the *Recharge* schedule for 2011-12.
  - ✓ Camp Coordinator - Jonathan (oral update to written report)  
Jonathan distributed a draft *Procedure for Coordinated E-Distribution of Minutes, Reports and Exhibits for Board Members re Board Meetings* (title supplied by Olsen...). This is modeled on what Marcel does at Luther Point. Virtually everyone liked the proposal and encouraged Jonathan to implement the Procedure immediately.  
**MSC (Dale/Bert) to accept reports as presented and orally enhanced.**

7:25

### Committee Reports

- ✓ Finance Committee – **Brief update** and anything requiring Board action  
Brenda walked the Board through various financial reports. Income is ahead of same period last year; note especially there are no past-due bills at this time. The Campership fund is well-funded and plentiful. Please get the word out to registrants that this fund is available. Pastors please sit up and take note and spread the word about this fund!  
  
Accept Financial Report –  
**MSC (Ben/Kay) to accept the Treasurer’s Report as presented and enhanced.**
- ✓ Property Committee - **Brief update** and anything requiring Board action  
The pool will not be painted until late summer. Bob Anderson is donating \$1500 for grubbing out stumps and for shingles for the Quonset . The boat lift is still for sale. The camp house roof really needs to be shingled. Tom will check out a pontoon being made available from Gary and Judy Solberg of Kings Valley Lutheran Church (Osseo).  
Committee will meet at 4:00 on Thursday June 16 (date of next Board meeting) for a walk-through of the main campus to identify conditions and work-to-be-done.
- ✓ Program Committee - **Brief update** and anything requiring Board action  
Board is invited to assist with hospitality when campers are arriving on Sundays in the summer. Wear (y)our polo shirt, arrive at 2:30 and check in with Briana, Jonathan or Diana. Board members are invited to attend the camp musical (*Life on the Edge*) any summer Tuesday at 8:00 p.m., and the Christ-walk any summer Thursday at 8:00 p.m. These are quite impressive experiences.
- ✓ Executive Committee – *no meeting since April* – no report

8:05

### Unfinished business

- Strategic Planning – Congregational Visits & planning  
PLAN assignments CONTACTS and visits  
UPDATE cluster Coordinators
  - Cluster 1, Cheri
  - Cluster 2, Kay (did she say yes? – Kay didn’t say no...)
  - Cluster 3, Steve
  - Cluster 4, Tom

After oral reports on progress and frustrations about these visits, discussion ensued about bringing this project to a close. **MSC (Dale/Tom/[Cheri proposing friendly amendment]) to close the “ingathering of information” phase of the congregation visit program by July 1.** Brenda offered to compile the information we’re gathering from the congregation visits.
- Constitution and Bylaws process / next steps – no report  
Task Team (Tom, Bert, Mike W. & others?)
- Personnel Policies Task Team (Steve & Ben) – no report
- Action on Fund Raising idea / Concept (Tom and Brenda) – no report  
Craig Corbin pointed out that Fund Raising and Development is often seen as part of the Executive Director’s responsibility/opportunity bucket, and that he needs to be in on the basement level of laying a foundation for this project. In

our specific situation, the work of a Development task force will rather directly impact upon the relationship between Luther Park and Luther Point as regards the (Interim) Executive Director arrangements. **Suggested a Task Force be appointed (no action at this meeting.)**

- Task Team Recommendations regarding Sale of Camp Property  
Kay Moen-Urseth distributed a report from the Task Team. The property is saleable, with improvements. Perhaps \$150K. Market is soft; sale won't result in an immediate cash flow for the camp. Property Committee and staff identified the repairs that need to be done if we retain, or if we sell, the property. **With Board encouragement (no specific action or directive) Property Committee agreed to see to taking care of necessary upgrades.** Sale ought to be posed not (negatively) as a financial relief measure, but (positively) as a consolidation of assets [disposing of a liability] to strengthen the mission of Luther Park. MSC (Ben/Kay) that Insofar as the camp home is not a part of the ongoing ministry of Luther Park, the Board recommends to the constituent congregations to sell the camp home in the future. Note: the date is left undetermined, pending completing of work on the home, and whether this could come as business at the Annual Meeting in January 2012, or at a specially called meeting of the constituent congregations.
  
- Any Action regarding Sale of Camp Property  
Schedule Corporation meeting – agenda to include;
  - a. Sale of the Camp/Director's House
  - b. Update and revisions to Constitution

**8:44            New business**

- Ratification of Board Officers Elected January 22, 2011  
**MSC(Brenda/Tom) to ratify the Board Officers elected January 22, 2011 as: Steve Kolden, *President*; Chris Kamrath, *Vice President*; Joel Olsen, *Secretary*, Brenda Thalacker, *Treasurer*.**

**8:45            Closed Session - not needed**

- None anticipated – any unfinished or new business moved from open session

**8:45            Open Session – not needed**

- Action Items from closed session (as needed)

**8:50            Next Meeting            Thursday June 16<sup>th</sup> @ Luther Park – Chetek**

Property Committee meets at 4:00 for camp walk-thru.

Supper served at 5:30. Board members welcome to supper. Please call and let Diana in the office know if you will be eating supper.

Devotions – Ben

Snacks – we will still be full from the delicious camp meal. No snacking this time.

June 13<sup>th</sup> – Golf Outing at Whispering Pines, Cadott  
July 19 / 21 August 16 / 18  
August 14<sup>th</sup> – Heart for the Park  
Sept 20 / 22 October 18 / 20  
Nov 15 / 17 December 20 / 22  
January 17 /19

January 21, 2012 – Annual Meeting at 10:00 AM

- ✓ Program Committee meeting
- ✓ Finance Committee meeting
- ✓ Property Committee meeting
- ✓ Executive Committee meeting
- ✓ Treats for next meeting? - none
- ✓ Devotions for next meeting? - Ben

**8:58 p.m. Adjourn and Lord's Prayer**

**Future Agenda items**

- Use of a “Consultation Team” to aid in Strategic Planning
- Program Evaluation information shared with Board
- “Advocate Program”
- “Ambassadors Program”
- Determine direction for Executive Leadership following 2011
- Revised Mutual Management Agreement
- 80<sup>th</sup> Anniversary

**Respectfully Submitted – Joel Olsen, Recording Secretary**