

**Luther Park Board of Directors-Minutes  
April 22, 2010 at Trinity Lutheran Church**

**Members present:** Bill Jensen, Amanda Rasner, Rev. Mike Wollman, Chris Kamrath, Rev. Jim Page, Steve Kolden, Brenda Thalacker, Don Moats, Tom Wagener

**Members absent:** Rev. Ben Ahles-Iverson, Rev. Leila Haight, Dale Kringle

**Ex-Officio members in attendance:** Rev. Craig Corbin, Brianna Kunkel

**Public comment:** No public comment

**Meeting called to order at 7:05pm**

**Devotions:** Rev. Benjamin was not in attendance so Rev. Mike Wollman led devotions.

**Approval of agenda:**

Add to new business: included written review of January 23<sup>rd</sup> meeting regarding election of board officers and committee members.

Finalize June cookout date with summer staff

**Approval of March 18<sup>th</sup> minutes:**

Three mis-spelling and two capital errors need to be changed

Steve will make adjustments and send to Rev. Jim Page and to Marcel Snow to post on the website.

Motion by Tom and seconded by Don to accept with the condition/expectation they will be corrected. Passed.

**Strategic Planning Progress Proposal (Steve Kolden, Terry Gilbertson)**

Terry will need to meet with each of the four committees prior to the constituent member congregation strategic planning gathering. Steve handed out a framework of the planning process relative to the board's four committees. This framework was developed within his initial conversations with Terry.

Terry's email is: [terry.gilbertson@gmail.com](mailto:terry.gilbertson@gmail.com)

Property will meet with Terry at 5:30pm on May 20<sup>th</sup> at Trinity

Finance will meet at 5:00pm on May 25<sup>th</sup> at Trinity

Program-Amanda will coordinate a meeting time with Terry Gilbertson

Regular board meeting at 7:00pm on May 25<sup>th</sup> at Trinity

Executive Team meeting at 4:30pm on May 17<sup>th</sup> at Trinity

Craig Corbin and Terry will coordinate the staff portion

Brianna will check regarding dining hall availability July 31<sup>st</sup> or August 7<sup>th</sup>

Board members are to touch base with Terry prior to each meeting in order for him to have initial summarized framework of information. In addition, each board member will need to make their own list relative to goals for their specific ministry as well as other board committees.

**Board Bylaws/Policy Review**

Update on Task Team to review Constitution and bylaws: Mike shared they will have revised copies available for board review. The task team will meet on Tuesday night May 25th. Original document will have highlighted revisions within it.

Task team for Personnel Policies and Board Job Descriptions will meet on Thursday, May 6<sup>th</sup> in Bloomer.

**Directors Report:**

Craig provided a written report which was mailed out to the board two days before the board meeting. After his verbal summation of his report, he answered various questions from the board relative to various topics within his report. The board and Craig shared an insightful dialog regarding dynamics of ministry from the past and current dynamics of ministry looking ahead to summer.

**Committee Reports:**

**Finance:**

Financial condition is reflected as better than last year. (9706.35 vs. -15,741.71)

Designated funds of \$1600.12 were received as two separate gifts from individuals and a congregation.

There is nothing significant to report overall.

Individual donations are down by \$10845.75.

Member church support is up by \$16,831.27.

Summer camp registration is down by -\$12,950.00

Overall, we are -\$3187.41 in income

The net income currently is \$27,272.10 compared to last year.

Total expenses are down -\$30,459.51 compared to last year.

A portion of these expenses are a product of the telephone adjustments (\$533.97/quarter)

There are some unpaid bills due before May 31<sup>st</sup> but no bills are late. All of 2009 bills have been paid.

We are remaining current with our financial contract agreement with Luther Point as well as with the Board of Pensions.

Motion by Mike and seconded by Don to accept the report. Pass.

**Property:**

The property committee did not meet tonight. They will meet at 3:00pm on April 29<sup>th</sup> at Luther Park.

\$2,000 is needed for canteen expansion (materials, electrician cost).

Paint is needed for the pool.

The camp has contacted an engineer who will be making a site visit on April 24. He will provide needed documentation to satisfy State statute code upgrades with regard to the Virginia Graeme Baker Pool and Spa Safety Act.

Craig raised the issue regarding the dynamics of the executive director's role in making financial decisions relative to how financial decisions were made in the past. In essence, to what degree of freedom does he have in making such decisions.

Brianna shared that the home is beautiful and her settling in has gone well.

**Program:**

Focus has been on bible studies; most of staff training has been planned.  
There will be one international counselor from Poland and one from Malawi.

**Unfinished business:**

Reminder of Luther Park/Luther Point Executive Committees joint meeting on  
April 27<sup>th</sup> in Baldwin at Gethsemane Lutheran.

-this meeting will give a gathered impression of how this ministry arrangement is working  
for both Luther Park and Luther Point

There was continued discussion of health insurance options and revisions to employer contribution  
for health insurance.

- the personnel committee will review policies and report to the board within next meeting
- this is a result of the personnel policies being vague in defining part/full time employees;  
insurance coverage; sick leave
- key element is to make sure current staff are aware that revisions will be made

There was continued discussion regarding member assessment fee.

- this recommendation will come from a review of the constitution and bylaws
- a revised draft will be reviewed within May meeting
- any changes will need to be shared with constituent congregations for budget  
planning purposes

**New Business:**

Tom has agreed to amend the minutes from March 18<sup>th</sup> meeting to include the above stated  
clarification of January 23<sup>rd</sup> election of officers. Second by Don. Passed.

For the sake of reporting, let the minutes reflect that immediately following the annual meeting of  
the Luther Park Bible Camp Association, on January 23, 2010 the Luther Park Board of Directors  
met for an abbreviated meeting. The purpose of the meeting was to elect new camp board officers  
for the year 2010. The following people were elected as officers for the board. President, Steve  
Kolden, Vice President, Donny Moats, Secretary, Rev. Jim Page, Treasurer, Brenda Thalacker.

Respectfully submitted,  
Rev. Jim Page,  
Board Secretary.

**Staff cookout at camp:**

The board will host a cookout for the summer staff on June 5<sup>th</sup> at Luther Park. The board will gather  
at 5:30pm and dinner will be served at 6:30pm

**Closed session:**

No topics to be addressed

**Open session:**

Doug will be out for six weeks relative to knee surgery; he does not qualify for sick leave  
based on personnel policy guidelines. A summer maintenance assistant has been arranged.

**Next meeting:**

May 25<sup>th</sup> at Trinity

Don-snacks

Ben-devotions

Motion by Don, second by Chris to adjourn. Passed.

**Respectfully submitted,**

**Rev. Jim Page**

**Board secretary**