

## **Luther Park Board of Directors - Minutes**

March 18, 2010 at Trinity Lutheran, Eau Claire

**Members in Attendance:** Steve Kolden, Chris Kamrath, Don Moats, Rev. Ben Ahles-Iverson, Amanda Rasner, Bill Jensen, Dale Kringle, Tom Wagener, Rev. Leila Haight, Brenda Thalacker

**Member absent;** Rev. Jim Page, Rev. Mike Wollman, (left after committee meeting)

**Ex-Oficio Member in attendance:** Rev. Craig Corbin, Brianna Kunkel

**Meeting called to order at 7:10 following committee meetings**

**No Public Comment**

**Devotions** – Given by Amanda

**Approved Agenda** without revisions

Approval of February 18<sup>th</sup> Minutes

Motion by Dale, Second by Don, motion carried

Mike Updated the Board on Task Team to review Constitution & Bylaws

Steve Updated the Board on Task Team to review Personnel Policies and Board Job Description

**Pastor Craig Corbin** provided the executive director's report in written format (attached).

**Finance Committee**

- First Lutheran 6 month loan is due in April. Craig and Brenda are going to talk with the foundation about this and repayment options.
- Total revenue is up \$10,700.
- Currently financials are looking at a positive revenue at \$11,203
- \$1100 presented to Camp by Don Moats in memory of Lloyd Moats.

Motion by Don, Second by Bill, to accept financial report as presented, Motion Carried

- Discussion regarding quote for audit presented to board for Currie, Pangrel, & Assocs. Fees ranged from \$2800-\$3200 with potential additional costs and fees of up to \$1500 for additional work. Finance Committee recommends approval.

Motion by Don, Second by Bill to accept Finance Committee's recommendation to contract with Currie, Pangrel, & Assocs. for the 2009 audit, Motion Carried

- Discussion regarding establishing a line of credit account (LOC) with Sterling Bank in Barron to meet operational expenses when revenues do not meet expenses during portions of the fiscal year.

Motion by Don, Second by Bill, to authorize Interim Executive Director, Craig M. Corbin to approach Sterling Bank, Barron, Wisconsin to request a \$50,000 line of credit (LOC) for the general operating account of the Luther Park Bible Camp Corporation, with authorized signers on the LOC loan to be Craig M. Corbin, Interim Executive Director and Brenda Thalacker, Board Treasurer. Motion Carried

### **Property Committee**

- Paint and painting is being donated to camp for the directorage; stove and dryer located and washer is still needed, some doors and windows will need to be replaced. The house could use another \$1000 of work to be done.
- Suggestion to ask WELCA groups for the needed new mattresses; mattress covers (under \$10 each) can be a stop gap measure for some of our older mattresses. Need 100 new, but can get by with 50-60 each over the next couple years.

### **Program Committee**

- Discussion about eliminating speed boat and looking to purchase new motor for pontoon boat; suggestion made to contact water skiing clubs to have them provide that service.  
Motion by Pastor Leigh, second by Bill to sell the motor boat as recommended by the property and program committees with proceeds going to maintenance of the pontoon boat. Motion Carried
- Starting the process of gathering the summer curriculum.
- Briana is looking for Jr. High coordinator.
- 12 women 6 men currently hired and most programs areas are filled.
- Senior High program was introduced which will focus on a woods experience with building a challenge course for the woods
- No April recharge for upper elementary due to low registration.
- 232 campers signed up which on time scale is in line with last year's registration.

### **Unfinished business**

- Web site has been updated.
- Archival of minutes discussed as to how they should be stored. Concern about older minutes storage.
- Strategic planning: Steve has been in contact with two professionals who conduct Strategic Planning. One individual has indicated a desire to "donate" his expertise to Luther Park. The Board approved Steve and Chris having additional conversations with him to explore the viability and report back at the next meeting.
- Discussed revisions of personnel policies regarding health care: board can set them whenever; but 6-8 months notice should be to employees our decisions will affect; no recommendation given at this time- will look to be given at the May meeting.

### **New business**

- Discussed Technology needs: Diana has a new computer, new server have been purchased
- The Board began an initial discussion regarding member assessment fee: Mike gave a draft to the board from constitution and bylaws comm. In discussion, it was said to mention past actions with a look to approve new bylaw language at the 2011 annual meeting. Craig will search for more information on this topic.
- For the sake of reporting, let the official minutes reflect that immediately following the annual meeting of the Luther Park Bible Camp Association, on January 23, 2010 the Luther Park Board of Directors met for an abbreviated meeting. The purpose of the meeting was to elect new

camp board officers for the year 2010. The following people were elected as officers for the board. President, Steve Kolden, Vice President, Donny Moats, Secretary, Rev. Jim Page, Treasurer, Brenda Thalacker.

**Closed Session** – *none*

**Next Meeting**

Snacks – Steve

Devotions – Pastor Benjamin

April 22 at Trinity Lutheran; 7:00 PM

Finance Committee Meeting at 5:30

Program Committee Meeting – TBD

Property Committee will meet April 29<sup>th</sup> at Luther Park

Motion by Dale, second by Don to adjourn at 9:18PM. Motion Carried  
The meeting concluded with the Lord's Prayer