

**Luther Park Board of Directors-Minutes  
January 11th, 2011  
Trinity Lutheran Church**

**Members present:** Tom Wagener, Steve Kolden, Rev. Leila Haight, Brenda Thalacker, Amanda Rasner, Ben Ahles-Iverson, Dale Kringle, Don Moats, Rev. Jim Page

**Members absent:** Tom Wagener, Rev. Joel Olsen, Chris Kamrath

**Ex-Officio Members in attendance:** Rev. Craig Corbin, Brianna Kunkel, Marcel Snow

Meeting was called to order at 710pm; Program Committee was late.

**No public comment**

**Devotion: Share by Dale Kringle**

**Approval of December 14<sup>th</sup> Minutes**

Motion to approve-Don; second by Leila

**Committee Reports**

**Finance Committee**

Line of credit;

Statement of Financial Position Previous Year Comparison

1) 12.1009 transferred to 12-1001

2) 13-2101 transferred to 12-3001

3) Mattress fund of \$14,302.87; mattresses will be ordered for April arrival

Summer discounts and incentive breakdown

Budget vs. Actual:

Income: \$777, 048      \$649,516      -\$127,000 (less)

Expenses: \$686,000

We spent nearly \$90,000 less than budgeted

Increase debt by \$11,000 but expenses were at \$36,000

We paid out \$18,295 LESS in interest from 2009 to 2010

Motion by Don to accept; Ben second; approved

**Property Committee**

Excel spreadsheet of the five year camp maintenance plan has been updated; Don will email to Marcel. Goals for 2011: second coat of white paint on pool along with re-painting the logo.

**Program Committee**

No written report submitted by Brianna; staff gathering that allowed time to reflect on previous summer and incentives for previous staff to return. There is a surplus for potential TEEM leaders. Staff completed first responder training. The most recent Re-Charge was the best so far in Brianna's opinion. The 2011 program brochure has been finalized. Note was a Rice Lake congregation share that they are keeping Luther Park in their prayers for a fine year.

## **Executive Committee**

Update from the executive committee that will be discussed later

## **Unfinished business**

Board nominations for 2011/Cluster openings: Don shared that there are some blank spots though efforts are still moving in recruitment.

### **Approve Camp Coordinator position:**

Steve shared that the Executive Committee has been discussing this since September. The committee met to review a written description of responsibilities that was developed by Marcel. This framework described various tasks that will need to be addressed. A job description needs to be finalized.

Do we want a small group to oversee this or should it be delegated to the Executive Committee? Brenda, Steve will touch base with Chris, and one member of the Executive Committee. A meeting will be established after Chris is contacted; Steve will contact these small group members via email.

Motion by Tom, second by Amanda to finalize this position with the budget as presented.

## **Annual Meeting**

Extended meeting notice (constitution/bylaws): The revised by-laws need to be placed on the website. There is nothing in the bylaws regarding special meetings. There will need to be an amendment to the by-laws at the annual meeting.

November 13<sup>th</sup> meeting the by-laws were to be inserted into the Constitution.  
Language for the amendment is needed.

Constitution as revised in October

Proposed by-laws on the website

Proposed language regarding calling the special meeting

## **Budget revisions from December meeting**

Marcel and Brenda gave a brief summary on the Luther Park/Luther Point financials. The corrected numbers were handed out to the board.

## **Reports due**

Program report to be written by Amanda; Steve shared a framework for his report

## **Next steps for Strategic Planning**

No updates from Brianna; will be shared at annual meeting

## **Preparation to host Luther Point Board on February 19th**

Luther Park will host the lunch; meeting will begin at 10:00am

After the annual meeting, a meeting will be scheduled among Craig, Gerd (Luther Point Board President), Steve, and new board president for Luther Park board.

We need to remember to have minutes of the Luther Park board that immediately follows the annual meeting.

## **New Business**

**Recommendation of the Board to Executive Director to remove 'interim' title from Program Coordinator and offer a continuing position (Exec. Committee)**

Executive committee discussed this topic. This position will move to a permanent position at Luther Park.

Motion by Dale, second by Don; approved.

**Closed session:** not needed

Parting words shared by Leila, Amanda, and Don.

**Next meeting:** February 15<sup>th</sup> or 17<sup>th</sup> 2011 at Trinity Lutheran-Eau Claire

**Upcoming dates to remember:**

February 19<sup>th</sup> at 10:00am-Luther Park/Luther Point Joint Board Retreat at Luther Park

**Future Agenda items:**

Use of 'Consultation Team' to aid in Strategic Planning

Program evaluation information shared with Board

"Advocate Program"

"Ambassadors Program"

Determine direction for Executive Leadership following 2011

**Adjourn:** Motion by Don, second by Brenda; passed.

**Meeting ended with the Lord's Prayer at 9:30pm**