

Luther Park Board of Directors  
January 7, 2010  
Trinity Lutheran, Eau Claire

**Board Members in Attendance:**

Amanda Rasner, Don Moats, Steve Kolden, Eileen Christopherson, Pastor Michael Wollman, Bill Jenson, Pastor Leila (Lee) Haight, Pastor Jim Page, Brenda Thalacker (left at 9:45), and JoDeen Forsyth.

**Members Absent:** Dale Kringle

**Ex-Officio Members in attendance:** Pastor Craig Corbin, Brianna Kunkel

**Guest:** Pastor Les Walck

**Finance, Program & Property Committees** met at 6:15 p.m.

**Full Board Meeting** started at 7:00 with snacks provided by Amanda and devotions based on I Corinthians 13:12 given by JoDeen.

**Public Comment:** There were no comments.

**Call to order, address changes to the agenda:** The meeting was called to order by board president, Steve. There were no changes or additions to the agenda.

**Approval of Minutes:** Steve had two questions about the minutes. A **motion** was made by Mike, seconded by Don, to approve the December 15, 2009 minutes as revised. **Passed.**

**Board Bylaws/Policy Review:** Pastor Mike updated the board on the progress of the Task Team reviewing the camp Constitution and Bylaws. The team met on September 17 and January 5. They are presently reviewing constitutions and bylaws from other Bible camps. They will be meeting again in February.

**Director's Report:** Pastor Craig highlighted what he has spent the most time on since the Dec. 15<sup>th</sup> meeting.

1. The summer staff reunion on Dec. 29-30 was an opportunity for him and Brianna to share their hopes and plans for Luther Park. A good number of the 2009 staff indicated they are likely to return for next summer.
2. A gift of \$100,000 for debt reduction has been received from the estate of Julian Berg. The debt at Sterling Bank has been reduced from \$176,000 to \$76,000.
3. The VBS contracts are ready to be mailed to 22 of the 29 churches served last year. The 7 churches that have not yet responded will be contacted once more and then the remaining VBS openings will be offered to the rest of the congregations.
4. The 2010 budget has been developed with input from the finance committee.

**Financial Committee Report:** The 2009 deficit is between 23 and 40 thousand, depending on where the unpaid bills are considered. With the detailed accounting system now in place, it will be much easier to target areas where expenses can be reduced.

**Motion** was made by Don, seconded by Eileen, to accept the financial report dated December 31, 2009, as presented. Motion **passed.**

**Program Committee Report:** About 40 are registered for the Recharge this weekend. Brianna showed the committee a draft copy of the 2010 camp season brochure. A new week for grades 4-5 is being developed with the tentative title "Keepers of the Earth."

**Property Committee Report:** There was nothing new to report.

**Unfinished Business**

**Adopt Strategic Planning Progress:** **Motion** by Don, second by Pastor Mike to adopt the following Long Range Strategic Planning process as presented by Steve:

**Luther Park Long Range Strategic Planning**  
**2009-Solicit information and feedback from Pastors and Youth Leadership;**

- Meet and receive Feedback from pastors and Youth Leadership regarding their “hopes and dream” for Luther Park Bible Camp.
- Follow up with an e-mail invitation to all Constituent Congregations to add additional reflections.
- Compile reflection and feedback information as baseline data.
- Begin search for outside facilitator for a formal Strategic Planning Process.

#### **2010- Conduct Strategic Planning**

- Establish a corporation wide Strategic Planning Team, seeking volunteers that represent the clusters, Pastors and Lay leadership and small and large congregations.
- Contract with an outside Strategic Planning facilitator to develop and lead the strategic planning process.

(February-March, 2010)

- Schedule and Conduct a Strategic Planning Process weekend retreat at Luther Park. Communicate the long Range Strategic goals to constituent Congregations. Seek additional volunteers for action teams.

(March-May, 2010)

- Create/Generate smaller work groups (Action Teams) to develop and enact Action Plans to meet the goals as established by the Strategic Planning Process.

(May-July, 2010)

#### **2011-Report**

- Report at the Annual Meeting the specific steps and action(s) taken towards meeting the goals and objectives as established by the Strategic Planning Committee.

(January 2011)

#### **Motion passed.**

**Nominating Committee for 2010:** It was decided that the length of the term of 2 of the 6 board seats up for reelection this month, should be adjusted so that all clusters will again elect one new board member each year.

**Annual Budget Preparations for 2010:** Pastor Craig presented the proposed 2010 budget. Some discussion and revision followed. **Motion** by Pastor Mike and second by Don to recommend the proposed revised budget, for presentation at the annual meeting. **Motion passed.**

#### **New Business**

**Auditors Report:** Pastor Mike shared a 2008 letter, addressed to the board of directors and the finance committee, but never seen by either. The deficiencies pointed out in the letter from our auditing firm have now been corrected with our new bookkeeping software.

**Annual Meeting Preparation and Reports:** Steve led the board through the annual meeting agenda making sure each item is being taken care of. Reports need to be sent to Diana by January 13.

**Closed Session** (if needed): There were no items for closed session.

**Next Meeting:** Annual Meeting, Saturday, January 23, 2010, 10:00 AM at Luther Park. The next board meeting will be held on January 23, immediately following the annual meeting. The tentative date for the February meeting is Thursday, Feb. 18 with committees meeting at 6:15 and full board at 7 PM. Pastor Lee volunteered to do devotions and Bill volunteered to bring snacks.

**Adjournment:** Pastor Mike/Bill moved to adjourn at 10:10 and the meeting closed with the Lord’s Prayer.

Respectfully submitted,  
JoDeen Forsyth, secretary